

## RECRUITMENT OF EXECUTIVES IN OMC LTD.

**Advt. No. 93/OMC**
**Date: 20.01.2026**

**Odisha Mining Corporation (OMC)**, a Gold category and one of the largest State PSUs in Mining Sector in the Country, undertakes exploration, mining and trading of iron, chrome, limestone & bauxite ores. Inspired by the vision to emerge as the market leader and to play a catalytic role in the growth of industrialization, OMC caters to the requirements of mineral based industries. The Corporation has achieved an annual turnover of Rs.23,630 crores in the FY 2024 -25.

The Corporation invites application from dynamic & competent professionals who are ready to accept challenge to work in a diversified company in a sustainable manner. The Corporation intends to fill up the following regular posts, for which applications are invited from interested candidates **THROUGH ONLINE APPLICATION MODE:**

### **VACANCY**

<b>Sl. No.</b>	<b>Name of the Post</b>	<b>Scale of Pay (in Rs.) (Level)</b>	<b>Initial Basic Pay (in Rs.) (Cell)</b>	<b>Total posts</b>	<b>Age as on 11.02.2026</b>
1	General Manager (Geology), E-7 Grade	1,27,100/- to 2,16,300/- (Level-16)	1,38,800/- (Cell-4)	01 (UR)	Not above 55 years
2	Addl. General Manager (Sales & Marketing), E-6 grade	1,23,100/- to 2,15,900/- (Level-15)	1,23,100/- (Cell-1)	01 (UR)	Not above 50 years
3	Dy. General Manager (Sales & Marketing), E-5 grade	78,800/- to 2,09,200/- (Level-14)	1,05,900/- (Cell-11)	02 (UR)	Not above 44 years
4	Dy. General Manager (Legal), E-5 grade	78,800/- to 2,09,200/- (Level-14)	1,05,900/- (Cell-11)	01 (UR)	Not above 50 years
5	Senior Manager (Business Excellence), E-4 grade	67,700/- to 2,08,700/- (Level-13)	91,100/- (Cell-11)	01 (UR)	Not above 40 years

- Interested candidates are advised to go through the detailed term & conditions of this advertisement available in OMC website (<https://omcltd.in/en/people/career/employment-opportunities>).
- Candidates can apply in the link (<https://career.odishamining.in/login.>) which shall be made go-live from **02.00 P.M of 21.01.2026 till 11.59 P.M of 11.02.2026**. No other mode of application shall be entertained.
- OMC Management reserves the right to cancel, amend or alter the above advertisement without assigning any reason thereof.
- Candidates requested to visit Corporation website <https://omcltd.in/en/people/career/employment-opportunities> at regular intervals for any notification, news, updates etc. relating to this recruitment.

<b>Important Dates</b>	
<b>Starting Date for Online Registration of Application</b>	<b>21.01.2026 at 02:00 P.M.</b>
<b>Last Date of submission of Online Application</b>	<b>11.02.2026 at 11:59 P.M.</b>

**Sd/-  
Executive Director (P&A)**

**TERMS AND CONDITIONS OF RECRUITMENT OF EXECUTIVES IN OMC**

**1. VACANCY**

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5	Senior Manager (Business Excellence), E-4 grade	67,700/- to 2,08,700/- (Level-13)	91,100/- (Cell-11)	01 (UR)	Not above 40 years

- Besides Basic Pay, the selected candidate will get other benefits like Dearness Allowance, Attendant Allowance, Conveyance Expenses, Corporation quarters for accommodation or House Rent Allowance in lieu of that, LTC, Medical facilities for self & dependent family members, Liveries, Washing Allowance, Scholarship for meritorious children, Health Insurance etc. as per rules of the Corporation.
- After appointment, the executive shall be kept under probation for a period of 01 (one) year. This period will be counted towards normal increment, leave & seniority. On successful completion of probation, the executive shall be confirmed in the grade as indicated above. The probation period can be extended for a further period of six months, if necessary.
- The number of vacancies shown above are indicative in nature and may either increase or decrease at the discretion of Management.
- Scope for promotion: As per R&P Rules for Executives, 2012 of OMC (visit OMC website <https://omcltd.in/en/people/employee-corner/rules-manual-policy-circulars/HR>).
- Candidate after recruitment can be posted in any establishment of OMC.
- OMC Service is not pensionable.
- Departmental candidates shall be given 10 (Ten) years of age relaxation, as per Corporation Rules.

**2. QUALIFICATION & ELIGIBILITY CRITERIA:**

Sl. No.	Name of the post/ No(s)	Basic Eligibility Criteria	
		Qualification	Experience as on 11.02.2026
1.	General Manager (Geology), E-7grade (01 - UR)	M.Sc. Degree in Geology/Applied Geology or M. Sc Tech. in Geology/Applied Geology or M. Tech. in Geology /Applied Geology from a recognized University/ Institute approved	<p><b>Essential:</b></p> <p>(i) Must have minimum <b>20 years</b> of post-qualification experience in geological functions in the area of Exploration/Mining/Geological Consultancy.</p> <p>(ii) Within the required minimum experience of</p>

		<p>by AICTE.</p>	<p>20 years, the candidate must have <b>07 years</b> of working experience in the mining operations in metalliferous mines and must be conversant with relevant statutes under MMDR/MCDR/MCR etc.</p> <p>(iii) Should be familiar with Mapping, Resource &amp; Reserve Estimation as per UNFC guidelines, Excavation Planning, Quality Control, product reconciliation etc.</p> <p>(iv) Should have exposure to software for resource modelling &amp; estimation and grade control.</p> <p><b>Desirable:</b></p> <p>(i) Sound knowledge on ISO standards for sampling &amp; analysis and exposure to application software/statistical tools used in excavation, planning, monitoring &amp; grade control shall be an added advantage.</p> <p>(ii) Candidates working in senior level capacity in a reputed Organization, shall have an added advantage.</p>
2.	Addl. General Manager (Sales & Marketing), E-6 grade (01 - UR)	<p><b>Essential:</b></p> <p>B. Tech. / BE / B. Sc. Engg. in any discipline from a recognized University/Institute approved by AICTE.</p> <p><b>Desirable:</b></p> <p>1. B Tech. / BE /B.Sc. Engg. in Mining/ Mechanical/Electrical/ Mineral Engg./Metallurgical Engg. or M. Sc Tech/M. Tech in Geology / Applied Geology from a recognized University/Institute approved by AICTE.</p> <p>2. MBA/PGDM with specialization in Marketing/Logistics &amp; Supply Chain Management from a University / Institute recognized by AICTE/UGC.</p>	<p><b>Essential</b></p> <p>Must have at least <b>15 years</b> of industry experience in Mining &amp; Metal Sector, out of which minimum <b>07 years</b> of experience in Sales &amp; Marketing of Iron Ore/ Iron Pellets/ Chrome Ore /Bauxite Ore /Manganese Ore/ Limestone Ore or Bulk Raw materials/ related finished products in any organization (s).</p> <p><b>Desirable:</b></p> <p>(i) Experience in market assessment, market forecast, formulation &amp; implementation of marketing schemes, sales strategy, sales distribution, Supply chain, logistics and customer related legal matters shall be an added advantage.</p> <p>(ii) Candidates having knowledge of SD Module in SAP shall have an added advantage.</p>
3	Dy. General Manager (Sales & Marketing), E-5 grade (02 - UR)	<p><b>Essential:</b></p> <p>B. Tech. / BE / B. Sc. Engg. in any discipline from a recognized University/Institute approved by AICTE.</p>	<p><b>Essential</b></p> <p>Must have at least <b>12 years</b> of industry experience in Mining &amp; Metal Sector, out of which minimum <b>05 years</b> of experience in Sales &amp; Marketing of Iron Ore/ Iron Pellets/ Chrome Ore /Bauxite Ore /Manganese Ore/ Limestone Ore or Bulk Raw materials/ related finished products in any organization (s).</p>

		<p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. B Tech. / BE /B.Sc. Engg. in Mining/ Mechanical/Electrical/ Mineral Engg./Metallurgical Engg. or M. Sc Tech/M. Tech in Geology / Applied Geology from a recognized University/Institute approved by AICTE.</li> <li>2. MBA/PGDM with specialization in Marketing/Logistics &amp; Supply Chain Management from a University / Institute recognized by AICTE/UGC.</li> </ol>	<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>(i) Experience in market assessment, market forecast, formulation &amp; implementation of marketing schemes, sales strategy, sales distribution, Supply chain, logistics and customer related legal matters shall be an added advantage.</li> <li>(ii) Candidates having knowledge of SD Module in SAP shall have an added advantage.</li> </ul>
4	Dy. General Manager (Legal), E-5 grade (01 - UR)	Bachelor's Degree in Law from recognized University.	<p><b>Essential</b></p> <p>Must have <b>18 years</b> of relevant Post Qualification experience as practicing Lawyer in High Court / District Court or as Law Officer in any Government/State PSU/ Central PSU/ other Corporate House of repute or any other incorporated Company.</p> <p><b>Desirable:</b></p> <p>In depth understanding of legal compliance framework in large manufacturing / Mining Sector will be an added advantage.</p>
5	Senior Manager (Business Excellence), E-4 grade (01 - UR)	<p><b>Essential</b></p> <p>B. Tech/ BE/ B. Sc. Engg. in any discipline from a recognized University/ Institute approved by AICTE.</p> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. B. Tech/ BE/ B. Sc. Engg. in Mechanical/ Electrical/Mining/ Metallurgical / Mineral Processing/Production/ Industrial Engg.</li> <li>2. MBA/PGDM from a reputed B School/ Institution approved by AICTE/UGC.</li> </ol>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>(i) Must have <b>08 years</b> of post-qualification experience in formulation &amp; implementation of BE/TQM strategy in a large Organization.</li> <li>(ii) Must be a certified lead auditor in IMS and must have hands on experience in implementation of IMS.</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>(i) Proven experience in BE/TQM related role at senior/mid-senior Management level in a reputed Company.</li> <li>(ii) Fair exposure in leading/ institutionalizing quality and business process re-engineering.</li> <li>(iii) Hands on experience/ certification in Business Excellence Models such as Deming, MBNQA, EFQM etc.</li> <li>(iv) Lean Six Sigma Master Black Belt/ Black Belt qualified.</li> <li>(v) Knowledge of MS Projects and Project management/analytical tools/ SA:8000/ Kaizen/ QC &amp; QA.</li> <li>(vi) Exposure to Business/Process/ Operational Compliance Management.</li> <li>(vii) Knowledge &amp; experience of digitalization of processes &amp; frameworks.</li> <li>(viii) Should have a strong strategic and business mind-set.</li> </ul>

			(ix) Should be an excellent communicator. (x) Experience of working in a Mining/ Manufacturing / metal industry.
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**Note:** The qualifications prescribed for all the above posts must have been obtained through regular mode/ full-time course. Equivalent Qualification, Qualification obtained through Correspondence Courses shall not be considered subject to the condition that the departmental candidates, who are already in OMC regular service as on 01.10.2012, acquiring AMIE (A&B) and other qualifications in correspondence courses from the recognized University/ Institute approved by AICTE can apply for the respective posts.

### **3. ONLINE APPLICATION:**

<b>How to apply</b>	
I.	Before applying, <b>candidates are advised to go through the requirements of essential qualification, age etc. mentioned in the advertisement and satisfy themselves that they are eligible for the post.</b>
II.	Candidates must have a valid personal email ID and mobile number, which should remain active throughout the recruitment process. All important communications will be sent to the registered email ID and mobile number. For login, candidates can use either their mobile number with the corresponding OTP or their email ID with the corresponding OTP. It is important to provide accurate and accessible contact details to receive the OTP and other important updates without interruption.
III.	Candidates should take utmost care to furnish the correct details while filling in the online application. The candidates can <b>EDIT</b> the information before submission of <b>STEP-I</b> and <b>STEP-II</b> stages of the Online application. Once the application form is submitted, <b>it CAN'T BE EDITED.</b>
IV.	The step-by-step process for submitting the application form is given below:
<b>STEP-I: Registration</b>	
I.	The candidates fulfilling the eligibility criteria and other terms & conditions may proceed further by <b>registering in the Registration Page</b> available on the online application link: <a href="https://career.odishamining.in/login">https://career.odishamining.in/login</a> , which shall be made go-live from <b>02.00 P.M of 21.01.2026 till 11.59 P.M of 11.02.2026</b> .
II.	The candidate should fill up all the desired information i.e., personal details, contact details, qualification details, experience details etc. correctly.
III.	Once registration is successful, the candidate will receive an auto generated user ID, which will be sent through his/her registered e-mail id & mobile number. Candidates can log in using either their email ID with corresponding OTP or mobile number with corresponding OTP to access and complete the application form.
<b>STEP-II: Completion of Application form</b>	
I.	After logging in using their email ID with corresponding OTP or mobile number with corresponding OTP, the candidate shall be navigated to the <b>All Jobs</b> page and shall click the <b>Apply</b> button for the post, wishing to apply for. The candidate will be redirected to the <b>Application Form Page</b> , where he/she needs to fill in his/her Eligibility Details, Personal Details, Qualification Details and Experience Details. Once the application form is filled up, the required documents are to be

	uploaded and can be submitted.
II.	<p><b>Instructions regarding scanning of Photograph, Signature and Certificates:</b> Candidate should upload the scanned (digital) image of his/her photograph, signature, Mark sheets, Certificates &amp; Testimonials/Documents as per the process given below. The applicant should note that only JPG/JPEG/PDF format is acceptable:</p> <p>i. <b>Photograph Image:</b></p> <ul style="list-style-type: none"> <li>• Photograph must be a recent passport size colour picture on light coloured background.</li> <li>• The size of the scanned image should be up to 1 MB in JPG/JPEG format only.</li> </ul> <p>ii. <b>Signature image:</b></p> <ul style="list-style-type: none"> <li>• The applicant has to sign on white paper with Black/Blue ball point pen and scan &amp; upload.</li> <li>• Size of file should be up to 1MB in JPG/JPEG format only.</li> </ul> <p>iii. <b>Mark sheets, Certificates &amp; Testimonials/Documents:</b></p> <ul style="list-style-type: none"> <li>• Please scan and upload all relevant Mark sheets/certificates/Testimonials.</li> <li>• Each certificate should be in JPG, JPEG, or PDF (multiple pages are allowed) format only.</li> <li>• The file size for each document should be up to 2MB.</li> <li>• The following documents may be required, as applicable: <ul style="list-style-type: none"> <li>➢ 10<sup>th</sup> Certificate and Mark Sheet</li> <li>➢ 12<sup>th</sup> /Intermediate/Diploma Certificate and Mark Sheet</li> <li>➢ Graduate/Degree Certificate and Mark Sheet</li> <li>➢ Postgraduate Degree/Diploma Certificate and Mark Sheet (if applicable)</li> <li>➢ Experience Certificate(s)</li> <li>➢ Enrolment certificate issued by the Bar Council, if the lawyers practicing in High Court / District Court {applicable for the applicants applying for the post of DGM(Legal)}</li> <li>➢ IMS Lead Auditor certificate {Must for the applicants applying for the post of Sr. Manager (Business Excellence)}</li> <li>➢ Percentage Conversion Formula (as per norms adopted by Board/University/Institute) in support of equivalent percentage of marks, if Grade/CGPA/OGPA is awarded.</li> </ul> </li> </ul>
III.	<ul style="list-style-type: none"> <li>• Once the application is submitted, the candidate will receive an auto generated application number, which will be sent through his/her registered e-mail id and automatically redirected to Dashboard.</li> <li>• Application once submitted cannot be withdrawn/ altered/ resubmitted under any circumstances.</li> </ul>
IV.	<ul style="list-style-type: none"> <li>• For the purpose of all future references, the candidates are advised to keep a print out of their Online Application Form, after successful submission of the online application.</li> <li>• In case of any difficulty, candidates may raise the technical queries relating to filling up of ONLINE APPLICATION in the e-mail: <a href="mailto:helpdesk.recruitment@odishamining.in">helpdesk.recruitment@odishamining.in</a> or contact no- 0674-2377400/ 0674-2377401 from 21.01.2026 to 11.02.2026 (10 A.M to 5.30 P.M on working days only)</li> </ul>

#### **4. SELECTION PROCESS:**

The Final Selection shall be made on the basis of the scores secured in base career, higher education, additional experience and Personal Interview with a total mark of 100. Out of Total marks of 100, 70 marks will be assigned for short-listing the eligible candidates in the following manner:

<b>Base Career</b>	50 Marks	10 <sup>th</sup> / HSC onwards
<b>Higher Education</b>	10 Marks	02 (two) marks shall be given for every additional relevant higher qualification subject to a maximum of 10 (ten) marks.
<b>Additional Experience</b>	10 Marks	02 (two) marks shall be given for every year of additional experience beyond the minimum prescribed years of overall experience subject to a maximum of 10 (ten) marks.

- Out of total marks of 100, 30 marks will be assigned for Personal Interview.
- Shortlisted eligible candidates will be called for personal interview in the ratio of 1:10 for each vacancy.
- The departmental candidates of OMC shall apply through online mode only.
- All the departmental candidates belonging to same cadre and fulfilling the eligibility criteria will be shortlisted & called for Personal Interview beyond the above ratio.
- The shortlisted candidates are required to produce original mark sheets, certificates & testimonials/documents towards proof of age, qualification and marks from HSC / 10<sup>th</sup> onwards, Experience certificate(s) {Having clear mention of date of joining & date of leaving/ continuance in the organization(s) worked/working. Further, the positions held by the candidate in each organization worked/working to be specified clearly} etc. along with photo copies thereof, for the purpose of verification prior to the personal interview. Failing to produce the required documents shall lead to disqualification of candidature. The documents uploaded by the candidates at the time of online application, shall be referred to by the document verification team of OMC via-a-vis the original document.

## **5. GENERAL INFORMATION AND INSTRUCTIONS:**

- i. Candidates must apply online through the concerned website <https://omcltd.in/en/people/career/employment-opportunities>. The Candidates are advised to submit the online application form well in advance without waiting for the closing date to avoid the last hour rush.
- ii. Please keep the following points in mind while applying online:
  - a) Percentage of marks in the essential qualification(s) shall be considered as per rules/ norms of the concerned Institute/ University. Wherever, CGPA/ OGPA or Grade in a degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/ Institute. The percentage conversion formula should be uploaded in case Grade/CGPA/ OGPA is awarded.
  - b) Experience details along with industry type, period served, position(s) held, pay scales & job responsibilities must be filled in carefully against the relevant field while applying online. In case you have served at different positions in an organization, details of all such positions held in the organization with period served, pay scales & job responsibilities should be entered separately.
- iii. On successful submission of online application, candidate will receive an auto generated application number, which will be sent through their registered e-mail id.
- iv. After submitting online application, candidate is required to download the application form generated by the system with unique application number. Candidate should keep the form with him/ her for future reference.
- v. Candidates are required to visit Corporation website <https://omcltd.in/en/people/career/employment-opportunities>

opportunities. at regular intervals for any notification, news, updates, results etc. relating to this recruitment.

- vi. At any stage of this recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature /appointment of the candidate is liable to be cancelled.
- vii. If the online application submitted, found to be incomplete in any respect, then the candidature is also liable for rejection without any notice and hence, no correspondence in this regard shall be entertained.
- viii. Canvassing in any form and at any stage will be viewed adversely & may lead to disqualification.
- ix. Application once submitted cannot be altered / resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particulars entered by the candidate in the Online Application form will be entertained, once the application is submitted successfully. If any discrepancies are found in the data filled by the candidate online and that of the original testimonies, the candidature of such candidates will be rejected. Hence, utmost care should be taken to furnish correct details before submitting the online application.
- x. The candidates are advised to submit only one Application for each post. In case a candidate submits multiple applications against a particular category of post, then the latest application submitted by the candidate shall be considered.
- xi. All the applications will be screened & scrutinized on the basis of information/data submitted by the candidate in the online application form. Hence, the candidates are advised to take utmost care in providing correct information/data while applying online.
- xii. Finally selected candidates shall have to produce the required documents at the time of joining at respective places of posting as per provisions of OMC R&P Rules, 2012 (visit OMC website <https://omcltd.in/en/people/employee-corner/rules-manual-policy-circulars/HR>) only.
- xiii. The decision of OMC Management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application / candidature, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- xiv. Any dispute arising in this connection will be subject to jurisdiction of appropriate courts of Odisha.
- xv. Filling up of vacancies is solely at the discretion of the Management based on the suitability of candidates & no claim will arise for appointment, if vacancies are not filled due to unsuitability/ insufficient number of candidate(s).
- xvi. No T.A./ D.A. will be paid for appearing Personal Interview.
- xvii. Please do not send hard copy of the application form or any documents to the office of OMC. Application received through any other mode would not be accepted and summarily rejected.
- xviii. OMC reserves the right to cancel/restrict/modify/alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
- xix. Candidates are advised not to respond to unscrupulous advertisements appearing in any newspaper or any other platform. For authenticity of any advertisement the candidate may check on OMC's website <https://omcltd.in/en/people/career/employment-opportunities> only.
- xx. The decision of OMC Management in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

Sd/-  
**Executive Director (P&A)**  
**Odisha Mining Corporation Ltd.**